

**COATESVILLE AREA SCHOOL DISTRICT**  
**SCHOOL BOARD MEETING MINUTES**  
**9/10 CENTER AUDITORIUM**  
**WEDNESDAY ~ JANUARY 27, 2016 ~ 7:00 PM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:02 P.M.**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

Dean A. Snyder, President – <i>present via telecom</i>	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President – <i>present</i>	<i>(Education &amp; Policy Committees)</i>
Stuart C. N. Deets – <i>present via telecom</i>	<i>(Finance Committee)</i>
Brenda L. Geist - <i>present</i>	<i>(Operations Committee)</i>
Bashera Grove – <i>absent</i>	<i>(Policy Committee)</i>
James Hills – <i>absent</i>	<i>(Education &amp; Finance Committees)</i>
Laurie C. Knecht – <i>present</i>	<i>(Operations Committee)</i>
Thomas Siedenbuehl - <i>present</i>	<i>(Finance &amp; Policy Committees)</i>
Deborah L. Thompson – <i>absent</i>	<i>(Education Committee)</i>

**Student Representatives**

Andrew Scott Patterson, Senior Class Representative - *present*  
Kameron Reeves, Junior Class Representative - *present*

**General Counsel**

Judy Shopp, Esquire - *present*

**Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning - *present*  
Ronald G. Kabonick, Director of Business Administration & School Board Secretary - *present*  
Jason Palaia, Director of Elementary Education & Special Education (K-5) - *present*

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**



**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the December 10, 2015 Special School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Laurie Knecht

Second: Tom Siedenbuehl

Vote: 6-0-0

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the January 12, 2016 Special School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Tom Siedenbuehl

Second: Laurie Knecht

Vote: 6-0-0

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- 1) Mark Lisney, CASD Teacher - Protection of the language in policies 103, 104 and 104.1

**EXECUTIVE SESSION**

An executive session was held on Tuesday, November 30, 2015 for legal and personnel reasons.  
An executive session was held on Monday, December 1, 2015 for legal and personnel reasons.  
An executive session was held on Monday, December 7, 2015 for legal and personnel reasons.  
An executive session was held on Monday, January 11, 2016 for legal and personnel reasons.  
The P.S.B.A. presented the "New School Director Training" on Monday, January 18, 2016.

**STUDENT REPRESENTATIVE'S REPORT**

The student representative's report was provided by Kameron Reeves and Andrew Scott Patterson.

**SUPERINTENDENT'S REPORT**

The superintendent's report was provided by Dr. Cathy Taschner as she welcomed two new administrators to CASD:

- Serita Brown-Mitchell, Assistant Principal at Caln Elementary School and
- Joseph Pelekis, Assistant Principal at C.A.S.H.S.

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
February 9, 2016	6:00 PM	Committees & Special Meetings	9/10 Center Auditorium
February 23, 2016	7:00 PM	School Board Meeting	9/10 Center Auditorium

**SPECIAL REPORTS**

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**1. CONSENT AGENDA (Dean Snyder, Board President)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

*Items to be removed from Consent Agenda:*

- 2. F. Tax Collectors' Compensation and Collection Procedures Resolution
- 2. I. 2016- 2017 Preliminary General Fund Budget
- 5. S. Policy 104.1 – Equal Employment Opportunity & Affirmative Action – 2<sup>nd</sup> Reading

Motion: Laurie Knecht

Second: Tom Siedenbuehl

Vote: 6-0-0

**2. FINANCE COMMITTEE (Stuart Deets, Chair)**

**A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed Financial Statements and Bills Payable for the period of December 18, 2015 through January 15, 2016, as presented. (*Enclosure*)

**B. Lifetouch Underclass Portrait Date Confirmation and Commission Check – 9/10 Center**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 2016-2017 portrait confirmation date with Lifetouch National School Studios and accept the commission check and signing bonus of \$3,500.

**C. SWIS License Agreement and Fidelity Implementation Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement with the Pennsylvania Positive Behavior Support Network (PA PBS) for student discipline data tracking software at an annual cost of \$300.

**D. Science Explorers Letter of Agreement for Friendship Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Letter of Agreement between Friendship Elementary School and Science Explorers, Inc. for an on-site field trip and assembly on Wednesday, February 10, 2016.

**E. Science Fair Donation**

**RECOMMENDED MOTION:** That the Board of School Directors accept the generous donation of \$700 in gift cards from an anonymous donor for this year's Coatesville Area School District Science Fair.

**F. Tax Collectors' Compensation and Collection Procedures Resolution**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Resolution to establish compensation and collection procedures for the Coatesville Area School District Tax Collectors.

Tax Collectors' Resolution Approved Vote: 5-0-1 Abstained: Siedenbuehl
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Motion: Tom Siedenbuehl

Second: Brenda Geist

Vote: 5-0-1

Abstained: Siedenbuehl

**G. Non-Certified Employee Salary/Benefits Provision**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Non-Certified employee salary/benefits provision.

*This item was tabled.*

**H. Salary Increases**

**RECOMMENDED MOTION:** That the Board of School Directors approve the salary increases for the Business Manager and Non-Certified personnel.

**I. 2016-2017 Preliminary General Fund Budget**

**RECOMMEND MOTION:** That the Board of School Directors approve the 2016-2017 Preliminary General Fund Budget in the amount of \$154,794,245.

2016-17 Preliminary General Fund Budget Approved Vote: 5-1-0 Opposed: Siedenbuehl
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Motion: Laurie Knecht

Second: Tom Siedenbuehl

Vote: 5-1-0

Opposed: Siedenbuehl

**J. Sweet, Stevens, Katz and Williams Letter of Engagement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the addition of the letter of engagement with Sweet, Stevens, Katz and Williams, as provided. (*Enclosure*)

**K. Gerald Chavis Music Assembly Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the addition of the Gerald Chavis Music Assembly Agreement, as presented. (*Enclosure*)

**L. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Malikowski, Rachel, Special Education Teacher for the Reeceville Elementary School. Letter Dated: 1/8/2016. Reason: Personal. Effective: 60 days or sooner from 1/8/2016.

b. CATSS

- 1) Lark, Catherine, Assistant Payroll Secretary. Letter Dated: 1/15/2016. Reason: Personal. Effective: 1/29/2016.
- 2) Mowday, Adrienne, 6.5 Hour Aide for the East Fallowfield Elementary School. Letter Dated: 1/8/2016. Reason: Personal. Effective: 1/4/2016.
- 3) Williams, Allison, 6.5 Hour Special Education Aide for the North Brandywine Middle School. Letter Dated: 1/11/2016. Reason: Personal. Effective: 1/21/2016.

c. EXTRA DUTY

- 1) Neubauer, Jaclyn, 7<sup>th</sup> Grade Track & Field Coach for the Scott Middle School. Letter Dated: 12/14/2015. Reason: Personal. Effective: 12/14/2015.

2. **New Appointments – Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments – Regular and Extra Duty:

a. CATSS

- 1) Loeliger, Beverly, 2.5 Hour Playground/Cafeteria Aide for the King's Highway Elementary School. Salary: \$9.50/Hour. Effective: 1/20/2016. SP4: Approved.

b. EXTRA DUTY

- 1) Afterschool Program Teachers for the South Brandywine Middle School. Posted: 12/11/2015. Salary: \$33/Hour. Effective: 1/27/2016. SP4: Staff

Kimberly Gredzinski

Karen Smith

Anthony Olseski

- 2) Twilight Program Teachers for the Coatesville Area School District. Posted: 12/7/2015. Salary: \$33/Hour. Effective: 1/27/2016. SP4: Staff

Donald Davis  
Nicole Hanna

Stephen Jamison  
Kevin Marcus

**3. Voluntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Voluntary Transfer of:

a. CATSS

- 1) Scott, Brenda, move from 5.75 Hour Aide for the South Brandywine Middle School to 5.75 Hour Aide for the North Brandywine Middle School. Effective: 1/4/2016. (Move with student)

**4. Involuntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Involuntary Transfer of:

a. CATSS

- 1) Martin, Ashlea, move from 5.75 Hour One-on-One Aide for the Coatesville Area High School 9/10 Center to 5.75 Hour One-on-One Aide for the Scott Middle School. Effective Date: 1/25/2016. (Replacement)

**5. Change in Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Grant, Diane, move from 2.5 Hour Aide to 4.0 Hour Aide for the East Fallowfield Elementary School. Effective: 1/12/2016.
- 2) Maloney, Melissa, move from Human Resources Assistant to Human Resources Generalist for the Coatesville Area School District. Effective: 1/4/2016.
- 3) Sullivan, Janet, move from 2.5 Hour Aide to 4.0 Hour Aide for the East Fallowfield Elementary School. Effective: 1/4/2016.

**3. EDUCATION COMMITTEE (Deborah Thompson, Chair)**

**A. Confidential Settlement Agreement for Student ID Number 10010183**

**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential settlement agreement for student number 10010183. (*Confidential Enclosure*)

**B. Confidential Settlement Agreement for Student ID Number 17000123**

**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential settlement agreement for student ID number 17000123. (*Confidential Enclosure*)

4. **OPERATIONS COMMITTEE** (*Brenda Geist, Chair*)

*None*

5. **POLICY COMMITTEE** (*Ann Wuertz, Chair*)

A. **Policy 000–Board Policy/Procedure/Administrative Regulations – 30 Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 000, Board Policy/Procedure/Administrative Regulations.

B. **Policy 001 – Name and Classification – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 001, Name and Classification.

C. **Policy 002 – Authority and Powers – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 002, Authority and Powers.

D. **Policy 003 - Functions – 30 Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 003, Functions.

E. **Policy 004 – Membership – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 004, Membership.

F. **Policy 005 - Organization – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 005, Organization.

G. **Policy 005.1 – District Solicitor – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 005.1, District Solicitor, with recommended change.

H. **Policy 006 - Meetings – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 006, Meetings.

I. **Policy 006.1 - Attendance at Meetings via Electronic Communications–Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 006.1, Attendance at Meetings via Electronic Communications.

J. **Policy 007 – Policy Manual Access – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 007, Policy Manual Access.

K. **Policy 011 – Board Governance Standards/Code of Conduct – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 011, Board Governance Standards/Code of Conduct.





**W. Policy 107 – Adoption of Planned Instruction – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 107.

**X. Policy 108 – Adoption of Textbooks – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 108.

**Y. Policy 109 – Resource Materials – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 109.

**Z. Policy 110 – Instructional Supplies – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 110.

**AA. Policy 111 – Lesson Plans – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 111.

**BB. Policy 112 – Guidance Counseling – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 112.

**CC. Policy 113 – Special Education – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 113.

**DD. Policy 113.1 – Discipline of Students with Disabilities – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 113.1.

**EE. Policy 113.2 – Behavior Support for Students with Disabilities – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 113.2.

**FF. Policy 113.3–Screening and Evaluations for Students with Disabilities-2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of (new) Policy 113.3.

**GG. Policy 113.4 (NEW) – Confidentiality of Special Education Student Information–2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 113.4.

**HH. Policy 114 – Gifted Education – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 114.

- II. Policy 116 (NEW) - Tutoring – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 116.
- JJ. Policy 117 – Homebound Instruction – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 117.
- KK. Policy 118 – Independent Study – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 118.
- LL. Policy 119 – Current Events – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 119.
- MM. Policy 121 – Field Trips – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 121.
- NN. Policy 122 – Extracurricular Activities – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 122.
- OO. Policy 123 – Interscholastic Athletics – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 123.
- PP. Policy 123.1 – Concussion Management – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 123.1.
- QQ. Policy 123.2 – Sudden Cardiac Arrest – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 123.2.
- RR. Policy 124 (NEW) – Alternative Instruction – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 124.
- SS. Policy 126 – Class Size – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 126.
- TT. Policy 127 – Assessment System – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 127.
- UU. Policy 130 - Homework – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 130.

- VV. **Policy 137 – Home Education Programs – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 137.
- WW. **Policy 137.1 (NEW) – Extracurricular Participation by Home Education Students – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 137.1.
- XX. **Policy 138 – English as a Second Language/Bilingual Education Program – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 138.
- YY. **Policy 140 – Charter Schools – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 140.
- ZZ. **Policy 140.1 (NEW) – Extracurricular Participation by Charter/Cyber Charter Students – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 140.1.
- AAA. **Policy 142 (NEW) – Migrant Students – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 142.
- BBB. **Policy 143 (NEW) – Standards for Persistently Dangerous Schools – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 143.
- CCC. **Policy 144 (NEW) – Standards for Victims of Violent Crimes – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 144.
- DDD. **Policy 146 (NEW) – Student Services – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 146.
- EEE. **Compliance Officer – Policy Amendment**  
**RECOMMENDED MOTION:** That the Board of School Directors amend Policies 348, 448 and 548 to list the Human Resources Director as the District’s Compliance Officer.
- FFF. **Right-To-Know Policy**  
**RECOMMENDED MOTION:** That the Board of School Directors name General Counsel as the District’s Right-to-Know Officer and amend any relevant policies.

### **PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- Linda Messenger - Pleased with the approval of existing language in Policy 104.1

### **ADDITIONAL BOARD MEMBERS' REPORTS**

Brenda Geist will serve on the Chester County Intermediate Unit Board this year. She attended the January meeting wherein they discussed business as usual. The I.U. Board is moving along well with their plans for the Pickering campus and they look forward to beginning in the Spring.

### **INFORMATION ITEMS**

### **ADJOURNMENT**

This meeting was adjourned at 7:50 p.m. on a motion by Laurie Knecht and seconded by Tom Siedenbuehl.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Ronald G. Kabonick, School Board Secretary

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*